



**State of Arkansas  
Department of Finance  
And Administration**



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## Wine Shipping Permit Application

The Wine Shipping Permit allows wineries to ship wine or vinous liquor products to any residential customer who has physically visited the business and purchased wine (not to exceed 1 case) for their personal consumption, to the customer.

### Instructions

- **Fully** complete this application. Incomplete applications will not be processed. The application **must** be notarized by a notary public, and all required documentation **must** be complete and attached to the application.
- A copy of the state permit to manufacture wine or vinous liquor must be submitted.
- Separate applications must be filed for each established place of business and for each type of permit.

### Definitions

- **Wine.** A port, wine, sherry wine, vermouth wine, or other wines manufactured within or without the State of Arkansas or hard cider, the alcoholic content of which does not exceed twenty-one percent (21%) alcohol by weight. Ark. Code Ann. § 3-5-1801
- **Vinous Liquor Products.** The fermented juices of Fruits or a mixture containing the fermented juices of fruits, containing more than five percent (5%) and not more than twenty one percent (21%) alcohol by weight. Ark. Code Ann. § 3-4-608
- **Case.** A case of wine is a container that holds nine liters (9L) of beverages. Ark. Code Ann. § 3-4-607

### General Information

1. Any in-state or out-of-state winery or manufacturer of vinous liquor will pay the initial application fee of **\$25.00 (Twenty-five Dollars) via check, money order, or cashier's check. NO CASH.** All permits issued by this agency, expire on June 30th of each calendar year and are subject to renewal.
2. The following taxes must be collected on any wine or vinous liquor sold for the purpose of shipment into the State of Arkansas.
  - Wine Excise Tax (5% or more alcohol content) --- \$.75 per gallon
  - Light Wine Excise Tax (between .5% - 5% alcohol content) --- \$.25 per gallon
  - Gross Receipt (Sales) Tax --- 6.5% of sales price
  - Liquor Excise Tax --- 3% of sales price
3. Any winery registering under the authority of ACT 483 is required to register to report these taxes monthly. Businesses can register on-line through the Arkansas Taxpayer Access Point from the Department's web site at [www.arkansas.gov/dfa](http://www.arkansas.gov/dfa). Forms to be prepared manually for combined tax registration are also available from the

website. Upon registering, the taxpayers will be sent their permits, their tax reporting account numbers, tax reporting forms and instructions.

4. Act 483 of 2013 requires a shipping label to be affixed to all shipments of vinous liquor. The Director of the Alcoholic Beverage Control Division has determined that shipping permit holders may use the alcohol-specific shipping labels provided by United Parcel Service and Federal Express in lieu of obtaining a label from the Arkansas ABC.

5. Wineries and manufacturers of vinous liquor may only ship products purchased by a consumer who is physically present on the winery premises. A winery may ship only one (1) case of vinous liquor per consumer in any calendar quarter. Additionally, vinous liquor directly purchased by a consumer while on-site may only be shipped to a private residence.

6. Provisions of the Direct Shipment of Vinous Liquor Act of 2013, are found codified in the Arkansas Code at ACA 3-5-1701, et. seq. The Arkansas Code is available at <https://www.arkleg.state.ar.us/Acts>

7. By Signing this application, the applicant agrees to follow, stay current on, and comply with all local, federal and state laws, including, but not limited to Arkansas Code Annotated § 3-5-1701, et seq.

8. The business must provide written notice to the ABC Director within thirty (30) days of a change in the Primary Owner or Primary Business Contact.

### Business Information

Legal Business/Company Name: \_\_\_\_\_

**Business Designation:**  Sole Proprietorship (Single Owner)  LLC  Partnership  Corporation  Other \_\_\_\_\_

Name of Business if different from Legal Name: \_\_\_\_\_  
(Any fictitious name or "Doing Business As" (DBA) name)

AR Sales Tax Number: \_\_\_\_\_ F-EIN: (if applicable) \_\_\_\_\_

**Physical Business/911 Address:** \_\_\_\_\_ Suite/Unit #: \_\_\_\_\_  
(Must be numeric address plus street name (example: 152 Smith St); CANNOT be a P.O. Box or location description)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Business Mailing Address (if different):** \_\_\_\_\_ Suite/Unit #: \_\_\_\_\_  
(This is the address where you want to receive any mail communication from ABC; CAN include P.O. Box)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Business Email: \_\_\_\_\_

**Note:** Alcoholic Beverage Control primarily uses e-mail to communicate with permit holders. Please provide the most up-to-date email for your business that is reviewed frequently.

**Primary Owner/Business Contact Information**

**Owner/President/CEO Demographic Information:**

*Information must be for the legal head of the company*

Owner/President/CEO Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Address: \_\_\_\_\_ Suite/Unit #: \_\_\_\_\_  
(Must be a numeric address plus street name; CANNOT be a P.O. Box or location description)

City: \_\_\_\_\_ County: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Driver's License/ID Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_ Alien Registration No.: \_\_\_\_\_

**Business Primary Contact Information**

*If different from owner/President/CEO*

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Address: \_\_\_\_\_ Suite/Unit #: \_\_\_\_\_  
(Must be a numeric address plus street name; CANNOT be a P.O. Box or location description)

City: \_\_\_\_\_ County: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Driver's License/ID Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_ Alien Registration No.: \_\_\_\_\_

**Wine Shipping Application Checklist**

(Please check or initial that each item is attached for review)

**Completed Application.** The Applicant must complete the application in full, and have it notarized.

**Payment.** A check or money order must be sent with the application for twenty-five dollars (\$25.00). Please ensure both the check or money order is completely and accurately filled out. **NO CASH PAYMENTS.**

**State Vinous Liquor/Wine Permit.** Attach to application a copy of the business permit/license from the State Government to manufacture and deal with vinous liquors and wines. (Only for non-resident/out of state applications.)

**Arkansas Sales Tax Certificates.** Attach to application a copy of the business certificate with Arkansas Sales and Use tax.

**NOTICE: ALL ARKANSAS ALCOHOLIC BEVERAGE CONTROL PERMITS EXPIRE JUNE 30TH AFTER DATE OF ISSUE AND MUST BE RENEWED EACH YEAR**

**Important Information**

Please note that this application **MUST** be completed in its entirety. Any application that is submitted that is incomplete will **not** be accepted and will be returned to the applicant. Please review the application and the accompanying checklist to ensure that you have provided all required information and documentation for application submission.

By accepting a permit from Arkansas Alcoholic Beverage Control, the permit holder is agreeing that they, and their business, will follow all lawful requirements and furthermore acknowledging that they understand that ABC Agents, or any other lawful Alcoholic Beverage Control Entity can periodically conduct inspections and compliance checks to ensure compliance with the law.

**Legal Responsibility - Application Signature Page**

By dating and signing below, I certify and attest that I am an owner or duly authorized agent, partner, officer, or Applicant and hereby declare and sign under penalty of law that the information provided on this application (all pages 2 through 6, including the Application Checklist) is true and correct to the best of my knowledge and belief. The undersigned applicant also agrees to faithfully comply with all local, state, and federal laws including, but not limited to, Act 483 of 2013” A.C.A. § 3-5-1701 all rules promulgated pursuant thereto, and all lawful orders of the Arkansas Alcoholic Beverage Control Board. Applicant understands and agrees that any intentional false or misleading information, of any nature or relative to any item, will be sufficient grounds for denial or subsequent revocation of the permit for which he/she is applying.

**Date:** \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner or Authorized Representative – (Please sign in notary’s presence)

\_\_\_\_\_  
Printed Name of Owner or Authorized Representative

\_\_\_\_\_  
Business Title of Owner or Authorized Representative

**Notary Information:**

Subscribed and sworn to before me, a Notary Public, by \_\_\_\_\_, to me well known or

identified to me by government issued photo identification, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

My Commission Expires: \_\_\_\_\_ Name: \_\_\_\_\_

Please place Notary  
Stamp in box

